

ARTICLE X

Financial Secretary

Section 1. The duties of the Financial Secretary shall be to keep a correct account of all receipts and expenditures of the Home.

Sec. 2. The Financial Secretary shall make monthly reports at the meetings of the Board of Directors and render a full report of all matters pertaining to his office.

Sec. 3. All money received by the Financial Secretary shall be duly entered in the books and records of the Home and shall be turned over to the Treasurer for the funds of the Home at each regular meeting.

ARTICLE XI

House Committee

Section 1. The House Committee shall have the general supervision of the Home. It shall supervise the buying and the providing of all supplies and other necessities for the use and maintenance of the Home.

Section 2. They shall submit for approval at the meeting of the Board a written statement of expenditures necessary for the ensuing month (budget).

Sec. 3. The House Committee shall also submit a statement of the amount expended during the previous month.

Sec. 4. They shall supervise the care of the building and grounds and have authority to make all necessary repairs and improvements. The committee is authorized to expend an amount up to \$50.00 for any purpose without previous authority of the Board. However, in an emergency, they are authorized to spend as much as \$500.00.