

HOSPITALITY COMMITTEE

Whatever is expected of our guests such as housing, meals, etc., these are the numerous services expected of this committee. Remember you are the hosts, act accordingly.

This committee is responsible for the care and treatment of the guests. Arrangements should be made for their stay well in advance of their arrival.

Know the time of their arrival and their departure (include train and bus schedules), and be responsible for getting them at the train, taking them to their housing, and seeing that they get to the station in time for their departure.

Inform the leaders about U. of Cin., its functions, and send catalogues and other publicity materials that may be available.

Select a host or hostess for each guest. These students are responsible for conducting the speakers to and from meeting places. Office space can be provided for them at the YMCA on campus. Have the speakers know their meeting times, and tell them of their mailing address while they are at the U. of Cin.

The committee needs to know and learn about the guests and should make their stay as pleasant as possible.